**North Blanco County Emergency Services District #1**

**P.O. Box 494**

**Johnson City, Texas 78636**

**December 18, 2023**

The North Blanco County Emergency Services District #1 met at 7:00 p.m. on December 18, 2023 at the North Blanco County EMS building in Johnson City, Texas. The following commissioners were present: David O’Bannon, Brandt Raeburn, Kirk McElhinney and Mike Megna. The following persons were also present: Ben Oakley, Wes Patton, Matt McMain, Bill Burden, Jim Arras, Ray Bible, Whitney Liesmann, Kemp Elliott, Chris Welch, Ryan Keith, Julie Shanks and Tricia Hartmann.

**Item No. 1. Call to order and establish a quorum.**

**Item No. 2. Citizen Comments.** None

**Item No. 3. Approval of the minutes of the November 20, 2023 regular meeting.** The minutes from the November 20, 2023, regular meeting was approved with a motion made by Mike Megna and seconded by Brandt Raeburn; passed unanimously.

**Item No. 4. Treasurer Report.** The Service District Financial Statements as of November 2023 were approved upon a motion made by Kirk McElhinney and seconded by Mike Megna; passed unanimously.

**Item No. 5. Consider, discuss, and take appropriate action on the following.**

1. **Approve Christmas bonus for Julie.** A motion was made by Brandt Raeburn and seconded by Mike Megna to approve the Christmas bonus for Julie; passed unanimously.
2. **Discuss and take action on cost to eliminate sewer lift station at EMS property, cost to be $17,384.09.** A motion was made by Kirk McElhinney and seconded by Mike Megna to pay for the elimination of the sewer lift station at the EMS property after the work is completed; passed unanimously.
3. **Discuss sharing cost for new responder vehicle with ESD2.** A motion was made by Mike Megna and seconded by Brandt Raeburn to share the cost of the new responder vehicle with ESD2; passed unanimously.
4. **Nomination of officers for ESD1.** Kirk McElhinney made a motion for the officers to remain the same this was seconded by Brandt Raeburn; passed unanimously.
5. **Elect Officers.** Officers are to remain the same. President: David O’Bannon, Vice President: Mike Megna and Secretary/Treasurer: Kay Odiorne.

**Item No. 6.** **Report of Service Providers in District territory:**

1. **Report from representative of Johnson City Volunteer Fire Department on emergency or non-emergency incidents to which it responded in District** **territory for November 2023, if any, and presentation of request for funds.** A spreadsheet from the Johnson City VFD was presented in the amount $7,428.13 for November 2023; this was approved for payment upon a motion made by Mike Megna and seconded by Brandt Raeburn; passed unanimously. JCVFD had 29 calls for the month.
2. **Report from representative of Round Mountain Volunteer Fire Department on emergency or non-emergency incidents to which it responded in District** **territory for November 2023, if any, and presentation of request for funds.** A spreadsheet from the Round Mountain VFD was presented in the amount $4,104.92 for November 2023; this was approved for payment upon a motion made by Brandt Raeburn and seconded by Kirk McElhinney; passed unanimously. RMVFD had 12 calls for the month. Capital expense draw request #1 was presented in the amount of $2,518.40.
3. **Report from representative of North Blanco County EMS on emergency or non-emergency incidents to which it responded in District** **territory for No November 2023, if any, and presentation of request for funds.** EMS reported that they had 83 calls for the month.

The community paramedic program had 177 calls.

**Item No. 7. Payment of Bills.** The following bills were presented for payment, Blanco County Appraisal District in the amount of $37,747.26, Blanco County in the amount of $18,478.80 and Julie Shanks in the amount of $316.35. The bills were approved for payment upon a motion made by Mike Megna and seconded by Brandt Raeburn; passed unanimously.

**Item No. 8. Transfer funds if necessary.** Funds will be transferred as needed

**Item No. 9. Set date, time, and location of next meeting of ESD.** Next regular meeting scheduled for Monday January 15, 2024 at 7:00 at the North Blanco County EMS building in Johnson City, TX.

**Adjourn.**  Upon a motion made by Kirk McElhinney and seconded by Mike Megna it was moved to adjourn the meeting; passed unanimously.

Respectfully submitted.

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President Secretary/Treasurer

David O’Bannon Kay Odiorne