**North Blanco County Emergency Services District #1**

**P.O. Box 494**

**Johnson City, Texas 78636**

**November 21, 2022**

The North Blanco County Emergency Services District #1 met at 7:00 p.m. on November 21, 2022 at the North Blanco County EMS building in Johnson City, Texas. The following commissioners were present: David O’Bannon, Kay Odiorne, Brandt Raeburn, Kirk McElhinney and Mike Megna. The following persons were also present: Ben Oakley, Wes Patton, Ray Bible, Whitney Liesmann, Jim Arras, Tricia Hartmann, Jamie Whitfill, Brent Petarson, Justin Kohner, Scott Tomlin and Julie Shanks.

**Item No. 1. Call to order and establish a quorum.**

**Item No. 2. Citizen Comments.** None

**Item No. 3. Approval of the minutes of the Oct. 17, 2022 regular meeting.** The minutes from the October 17, 2022, regular meeting were approved with a motion made by Brandt Raeburn and seconded by Mike Megna; passed unanimously.

**Item No. 4. Treasurer’s Report.** The Service District Financial Statements as of October 2022 were approved upon a motion made by Kirk McElhinney and seconded by Mike Megna; passed unanimously.

**Item No. 5. Consider, discuss, and take appropriate action on the following.**

1. **Review progress of recommendations from ESD to JCVFD.** Discussed Audit recommendations, Bylaws updates, Kirk will attend the meetings but not have an ESD member on the board, and three grants are in the process of being filed.
2. **Approval of TCDRS Plan Agreement for plan year 2023. (Retirement plan EMS employees)** A motion was made by Kirk McElhinney and seconded by Brandt Raeburn to approve the TCDRS Plan Agreement for plan year 2023; passed unanimously.
3. **Discuss, take action on budget for JCVFD for 2023.** The budget for the JCVFD for fiscal year 2022/2023 in the amount of $189,750.00 was approved upon a motion made by Kirk McElhinney and seconded by Mike Megna; passed unanimously.
4. **Update on Starflight agreement.** Completed

**Item No. 6.** **Report of Service Providers in District territory:**

1. **Report from representative of Johnson City Volunteer Fire Department on emergency or non-emergency incidents to which it responded in District** **territory for Oct. 2022, if any, and presentation of request for funds.** A spreadsheet from the Johnson City VFD was presented in the amount $13,570.76 for October 2022; this was approved for payment upon a motion made by Mike Megna and seconded by Brandt Raeburn; passed unanimously. JCVFD had 37 calls for the month.
2. **Report from representative of Round Mountain Volunteer Fire Department on emergency or non-emergency incidents to which it responded in District** **territory for Oct. 2022, if any, and presentation of request for funds.** A spreadsheet from the Round Mountain VFD was presented in the amount $4,433.74 for October 2022; this was approved for payment upon a motion made by Brandt Raeburn and seconded by Kirk McElhinney; passed unanimously. RMVFD had 14 calls for the month.
3. **Report from representative of North Blanco County EMS on emergency or non-emergency incidents to which it responded in District** **territory for Oct. 2022, if any, and presentation of request for funds.** EMS reported that they had 96 calls for the month. Operating expenses have been lower due to the gas prices going down. Payroll was a little higher due to overtime while the new hire is being trained. A check was written to the North Blanco County EMS in the amount of $32,111.81 as a reimbursement for 1 LP15 Monitor in the amount of $30,491.81 and a Service Contract for the LP15 Monitor for a capital expense for 2021/2022.

The community paramedic program had 13 new referrals, 57 enrolled and 171 calls.

**Item No. 7. Payment of Bills.** The following bills were presented for payment, Blanco County Appraisal District in the amount of $28,027.25, Taber & Burnett in the amount of $3,750.00, The Carlton Law Firm in the amount of $1,039.50, Burns, Anderson Jury & Brenner in the amount of 27.70, Blanco County in the amount of $16,425.60 (Mike Megna reimbursed the ESD $205.32 for 1 radio) and Julie Shanks in the amount of $340.09. The bills were approved for payment upon a motion made by Kirk McElhinney and seconded by Brandt Raeburn; passed unanimously.

**Item No. 8. Transfer funds if necessary.** No funds need to be transferred at this time.

**Item No. 9. Set date, time, and location of next meeting of ESD.** Next regular meeting scheduled for Monday December 19, 2022 at 7:00 at the North Blanco County EMS building in Johnson City, TX.

Respectfully submitted.

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President Secretary/Treasurer

David O’Bannon Kay Odiorne