**North Blanco County Emergency Services District #1**

**P.O. Box 494**

**Johnson City, Texas 78636**

**September 18, 2023**

The North Blanco County Emergency Services District #1 met at 7:00 p.m. on September 18, 2023 at the North Blanco County EMS building in Johnson City, Texas. The following commissioners were present: David O’Bannon, Kay Odiorne, Brandt Raeburn, Kirk McElhinney and Mike Megna. The following persons were also present: Ben Oakley, Wes Patton, Matt McMain, Bill Burden, Taggert Raffety, Jim Arras, Whitney Liesmann, Ryan Keith, Tricia Hartmann, and Julie Shanks.

**Item No. 1. Call to order and establish a quorum.**

**Item No. 2. Citizen Comments.** None

**Item No. 3. Approval of the minutes of the August 21, 2023 regular meeting.** The minutes from the August 21, 2023, regular meeting were approved with a motion made by Brandt Raeburn and seconded by Kay Odiorne; passed unanimously. The minutes from August 22, 2023, special meeting were approved with a motion made by Kirk McElhinney and seconded by Brandt Raeburn; passed unanimously.

**Item No. 4. Treasurer Report.** The Service District Financial Statements as of August 2023 were approved upon a motion made by Brandt Raeburn and seconded by Kay Odiorne; passed unanimously.

**Item No. 5. Consider, discuss, and take appropriate action on the following.**

1. **Review and approve budget requests from all entities: JCVFD, RMVFD and EMS for next tax year 2023-2024.** A motion was made by Kirk McElhinney and seconded by Mike Megna to approve the JCVFD budget in the amount of $177,500.00; passed unanimously.

A motion was made by Kirk McElhinney and seconded by Brandt Raeburn to approve the RMVFD budget in the amount of $92,600.00; passed unanimously.

A motion was made by Kirk McElhinney and seconded by Brandt Raeburn to approve the NBCEMS budget in the amount of $1,257,463.26; passed unanimously.

A motion was made by Brandt Raeburn and seconded by Kirk McElhinney to approve the JCVFD capital expense budget in the amount of $216,500.00; passed unanimously.

A motion was made by Brandt Raeburn and seconded by Mike Megna to approve the RMVFD capital expense budget in the amount of $198,500.00; passed unanimously.

A motion was made by Brandt Raeburn and seconded by Mike Megna to approve the NBCEMS capital expense budget in the amount of $97,550.00; passed unanimously.

1. **Adopt budget for ESD 1.** A motion was made by Mike Megna and seconded by Brandt Raeburn to approve the NBCESD#1 budget in the amount of $93,603.00; passed unanimously.
2. **Amend prior year budget if needed.** No action taken
3. **Adopt proposed tax rate of .1 per 100.** A motion was made by Mike Megna and seconded by Kirk McElhinney to adopt the proposed tax rate of .1 per 100; passed unanimously.
4. **Request all entities to turn in contract renewal with ESD by Sept. 30, 2023.**

**Item No. 6.** **Report of Service Providers in District territory:**

1. **Report from representative of Johnson City Volunteer Fire Department on emergency or non-emergency incidents to which it responded in District** **territory for August 2023, if any, and presentation of request for funds.** A spreadsheet from the Johnson City VFD was presented in the amount $10,357.71 for August 2023; this was approved for payment upon a motion made by Brandt Raeburn and seconded by Mike Megna; passed unanimously. JCVFD had 30 calls for the month.
2. **Report from representative of Round Mountain Volunteer Fire Department on emergency or non-emergency incidents to which it responded in District** **territory for August 2023, if any, and presentation of request for funds.** A spreadsheet from the Round Mountain VFD was presented in the amount $9,958.27 for August 2023; this was approved for payment upon a motion made by Kirk McElhinney and seconded by Brandt Raeburn; passed unanimously. RMVFD had 15 calls for the month. Capital expense draw request #7 was presented in the amount of $8,425.01.
3. **Report from representative of North Blanco County EMS on emergency or non-emergency incidents to which it responded in District** **territory for No July 2023, if any, and presentation of request for funds.** EMS reported that they had 78 calls for the month. The NBCESD Capital expense draw request was presented in the amount of $46,125.96.

The community paramedic program had 315 calls.

**Item No. 7. Payment of Bills.** The following bills were presented for payment, Beauvais Design in the amount of $75.00, The Carlton Law Firm in the amount of $3,631.50 and Julie Shanks in the amount of $366.02. The bills were approved for payment upon a motion made by Mike Megna and seconded by Brandt Raeburn; passed unanimously.

**Item No. 8. Transfer funds if necessary.** Funds will be transferred as needed

**Item No. 9. Set date, time, and location of next meeting of ESD.** Next regular meeting scheduled for Monday October 16, 2023 at 7:00 at the North Blanco County EMS building in Johnson City, TX.

**Adjourn.**  Upon a motion made by Kay Odiorne and seconded by Kirk McElhinney it was moved to adjourn the meeting; passed unanimously.

Respectfully submitted.

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President Secretary/Treasurer

David O’Bannon Kay Odiorne