**North Blanco County Emergency Services District #1**

**P.O. Box 494**

**Johnson City, Texas 78636**

**March 20, 2023**

The North Blanco County Emergency Services District #1 met at 7:00 p.m. on March 20, 2023 at the North Blanco County EMS building in Johnson City, Texas. The following commissioners were present: David O’Bannon, Brandt Raeburn, Kirk McElhinney and Mike Megna. The following persons were also present: Ben Oakley, Wes Patton, Bill Burden, Taggert Raffety, Ray Bible, Tricia Hartmann, Jim Araas, Whitney Liesmann, Belinda Basse and Julie Shanks.

**Item No. 1. Call to order and establish a quorum.**

**Item No. 2. Citizen Comments.** None

**Item No. 3. Approval of the minutes of the February 20, 2023 regular meeting.** The minutes from the February 20, 2023, regular meeting were approved with a motion made by Mike Megna and seconded by Brandt Raeburn; passed unanimously.

**Item No. 4. Treasurer’s Report.** The Service District Financial Statements as of February 2023 were approved upon a motion made by Kirk McElhinney and seconded by Mike Megna; passed unanimously.

**Item No. 5. Consider, discuss, and take appropriate action on the following.**

1. **Reminder 990’s are due in May.**
2. **Consider the purchase of a laptop and printer/scanner and backup hard drive for the ESD president’s use to contain ALL ESD information, emails, contract, reports, etc.**

Upon a motion made by Kirk McElhinney and seconded by Brandt Raeburn it was agreed to purchase all of the equipment needed for the ESD President not to exceed $2,000.00; passed unanimously.

1. **Consider and take action to increase the capitalization threshold from $1,000.00 to $5,000.00.** A motion was made by Mike Megna and seconded by Brandt Raeburn; passed unanimously.
2. **Action regarding renewing Treasurer’s Bond.** Upon a motion made by Kirk McElhinney and seconded by Brandt Raeburn it was agreed to renew the Treasurer’s Bond through Moursund Insurance Agency and pay the invoice in the amount of $140.00; passed unanimously.
3. **Take action to approve the Inter-Local agreement between the City of Johnson City and the ESD to share cost of Hydrant Grant. ESD share of $50,000.00.** A motion was made by Kirk McElhinney and seconded by Mike Megna to approve this; passed unanimously.
4. **Discuss and consider leasing recycling center.** Tabled

**Item No. 6.** **Report of Service Providers in District territory:**

1. **Report from representative of Johnson City Volunteer Fire Department on emergency or non-emergency incidents to which it responded in District** **territory for Feb. 2023, if any, and presentation of request for funds.** A spreadsheet from the Johnson City VFD was presented in the amount $20,223.38 for February 2023; this was approved for payment upon a motion made by Brandt Raeburn and seconded by Mike Megna; passed unanimously. JCVFD had 32 calls for the month.
2. **Report from representative of Round Mountain Volunteer Fire Department on emergency or non-emergency incidents to which it responded in District** **territory for Feb. 2023, if any, and presentation of request for funds.** A spreadsheet from the Round Mountain VFD was presented in the amount $18,185.17 for February 2023; this was approved for payment upon a motion made by Kirk McElhinney and seconded by Brandt Raeburn; passed unanimously. RMVFD had 11 calls for the month.
3. **Report from representative of North Blanco County EMS on emergency or non-emergency incidents to which it responded in District** **territory for No Feb. 2023, if any, and presentation of request for funds.** EMS reported that they had 75 calls for the month. The new paramedic is doing great one full time paramedic is moving to part time. The community paramedic program had 213 calls.

**Item No. 7. Payment of Bills.** The following bills were presented for payment, The Carlton Law Firm in the amount of $215.50 and Julie Shanks in the amount of $316.35. The bills were approved for payment upon a motion made by Mike Megna and seconded by Brandt Raeburn; passed unanimously.

**Item No. 8. Transfer funds if necessary.** Funds will be transferred as needed

**Item No. 9. Set date, time, and location of next meeting of ESD.** Next regular meeting scheduled for Monday April 17, 2023 at 7:00 at the North Blanco County EMS building in Johnson City, TX.

Respectfully submitted.

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President Secretary/Treasurer

David O’Bannon Kay Odiorne